

DRAGONFLY MOMENTS & TRANSITIONS

MINISTRY SERVICES - NEW CLIENT PACKET

CEREMONIES | SPIRITUAL CARE | MEANINGFUL MOMENTS

Sacred moments deserve thoughtful care. Tell me what you are planning, who you are honoring, and what you hope the moment will hold.

Dr. Susan LaSala-Wood

Ordained Minister | Certified Master Life Coach | Certified Spiritual Life Coach | Certified Grief Coach

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WELCOME

Ministry is at the heart of Dragonfly Moments & Transitions. Ceremonies and spiritual support are created with dignity, warmth, intention, and respect for the people, beliefs, relationships, and life moments being honored.

This packet is the first step. Once your service is accepted and scheduled, you will receive the detailed planning questionnaire and service agreement appropriate to your ceremony.

1. WHAT MINISTRY SERVICE ARE YOU REQUESTING?

- | | |
|---|---|
| ☐ Wedding | ☐ Vow Renewal |
| ☐ Handfasting / Commitment Ceremony | ☐ Anniversary Blessing |
| ☐ Celebration of Life / Funeral | ☐ Graveside Service |
| ☐ Pet Memorial | ☐ Baptism |
| ☐ Baby / Child Blessing or Dedication | ☐ Home Blessing |
| ☐ End-of-Life / Bedside Prayer & Spiritual Support | ☐ Other |

If Other, or if you would like to describe what you have in mind:

2. YOUR CONTACT INFORMATION

Name	
Phone	
Email	
Preferred Contact	
Best time to reach you	

3. SERVICE DETAILS

Requested Date _____

Requested Time _____

Venue / Location _____

City / State _____

Estimated Attendance _____

What are you hoping this ceremony or ministry service will provide?

4. FAITH, SPIRITUALITY & CEREMONY STYLE

- | | |
|--|--|
| ☐ Christian / Faith-Centered | ☐ Spiritual / Non-Denominational |
| ☐ Interfaith | ☐ Secular / Nonreligious |
| ☐ Cultural / Family Tradition | ☐ Undecided - I would like guidance |

What matters most to you about the person, couple, family, or life event being honored?

Anything you definitely want included - or definitely do NOT want included?

5. WHAT YOU CAN EXPECT

Personalized Planning. We begin with your people, story, beliefs, wishes, and the feeling you want the ceremony to carry.

Thoughtful Preparation. Readings, prayers, blessings, rituals, memories, music, and cultural or spiritual elements may be incorporated when appropriate.

Guided Process. After confirmation, you receive the detailed planning worksheet, service agreement, fee/travel information, and preparation instructions.

Honored Beliefs. Faith-based content is included according to your wishes. Individual, family, cultural, spiritual, and nonreligious preferences are respected.

6. PAYMENT & SCHEDULING

DMT is private pay. Payment methods may include Zelle, Venmo, and eligible credit/debit cards processed securely through Square. Final service fee, deposit/payment timing, travel expenses, and cancellation terms are provided before the engagement is confirmed.

☐ I prefer Zelle

☐ I prefer Venmo

☐ I prefer a secure Square card-payment link

☐ Please discuss payment options with me

7. IMPORTANT SCOPE & PRIVACY INFORMATION

DMT ministry services may include ceremony officiation, spiritual support, prayer, reflection, compassionate presence, and related ministry services. Ministry services are not medical care, nursing care, psychotherapy, psychiatric treatment, diagnosis, legal advice, financial advice, or emergency/crisis intervention.

Submitting this inquiry does not create a healthcare, psychotherapy, or other clinical treatment relationship and does not guarantee availability or confirm a booking. A service is confirmed only after DMT accepts the engagement and applicable agreement and payment/deposit requirements are completed.

Ordinary email and text messaging have privacy limitations. Please do not transmit highly sensitive health, financial, or security information by ordinary email or text.

ACKNOWLEDGMENT & RETURN

I understand that this is an inquiry/planning packet and that additional service-specific forms and agreements may be required before services are confirmed.

Name

Signature

Date

Return this packet: Print and complete it, then scan or photograph the completed pages clearly and email them to dragonflymomentsandtransitions@gmail.com. Questions may be directed to (480) 737-2313.

Privacy note: Do not email credit-card numbers, CVV/security codes, detailed medical records, Social Security numbers, or other highly sensitive information. Secure payment instructions are provided after services are confirmed.